

How I Work

Minerva HR Consulting – our approach to environmental, social and governance (ESG) responsibilities

Minerva HR Consulting is a small business. It's just me, and I believe in running it responsibly. Here's what that looks like in practice.

Looking after the environment

I work from my home office in south-east London and hold most meetings online, so I travel very little. I work digitally wherever I can, using electronic documents and e-signatures rather than printing and posting. I keep my equipment for as long as it lasts and recycle it properly when it doesn't.

Treating people fairly

My work is about helping employers do right by their people, and I hold myself to the same standards. My prices are clear and my contracts are fair. Retained clients only need to give three months' notice, so nobody is locked in. I pay my own suppliers promptly, and I share free HR updates and resources to help small businesses get things right.

Running the business properly

I'm a Chartered Member of the CIPD and follow its Code of Professional Conduct. I'm registered with the Information Commissioner's Office (ZB259276) and handle personal data carefully and in line with UK GDPR. I hold professional indemnity insurance.

I'm also honest about what I can and can't advise on. When something falls outside my expertise, I'll point you to the right specialist.

Keeping it up to date

I review how I work every year and look for ways to improve. If you'd like to know more, just get in touch at sally@minervahrconsulting.co.uk.

Sally Brandon, Founder, Minerva HR Consulting

People decisions, made wisely.